



## ANNUAL MEMBERSHIP RENEWAL 2017

Annual Membership renewal fees are due by the end of March 2017. Please complete the following renewal form, including details of any amendments/changes together with your CPD declaration, and return to:

**Colin Guttridge, The Healer Foundation, 2 Chapelfield Croft, Old Bank, Ripponden, Sowerby Bridge, HX6 4DG, West Yorkshire.**

**Tel: 01422 852772 Email: colin.g@colinguttridge.plus.com**

Our preferred payment method now is by online Internet Bank Transfer (IBT) or BACS payment direct to The Healer Foundation account at The Co-operative Bank, Sort Code 08-92-99, Account No 65545995, please include your name as the reference so that we can find you on our Bank statement or by cheque together with your renewal form. Please make cheques payable to The Healer Foundation.

**Please note that the BCMA apply a surcharge of £10 for late payments after the 1<sup>st</sup> August – you can avoid this addition to your fee by paying by 1<sup>st</sup> April – Thank you.**

NAME: \_\_\_\_\_

CONTACT TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

PRACTISING

NON-PRACTISING

**Note:- We must have a copy of your current insurance certificate, please include with this renewal return form.**

RENEWAL DETAILS (payment by: IBT; BACS or PayPal please tick)			Tick as appropriate
ANNUAL SUBSCRIPTION	£67	Includes annual membership of BCMA	
ANNUAL SUBSCRIPTION	£37	For non-practising members only, no listing on website	

### ANY NEW / AMENDED DETAILS (please print):

Name: \_\_\_\_\_

Address or Workplace address:

\_\_\_\_\_  
 \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

New therapies: \_\_\_\_\_

\_\_\_\_\_

**FOR ANY FURTHER QUALIFICATIONS/THERAPIES YOU WISH TO BE ADDED TO WEBSITES, PLEASE ATTACH COPIES OF CERTIFICATES AND UPDATED INSURANCE CERTIFICATE.**

**CONTINUING PROFESSIONAL DEVELOPMENT RECORDS. Please complete this form and send with your renewal.**

The Healer Foundation and the BCMA require that a minimum of 20 hours CPD is completed each year from a minimum of 2 categories. The listing is for guidance; if you have participated in something that has been of value to you, please include it. Please call Eve on 01226 700791 if you are unclear about your CPD requirement and activity.

Name: \_\_\_\_\_

Year ending: 31<sup>st</sup> March 2017

CPD activity undertaken	Category (see below )	Number of hours
1.		
2.		
3.		
4.		
5.		
6.		

I confirm that I have carried out the above CPD activities in the last 12 months and am able to produce proof as required by the BCMA if requested. (It is NOT necessary to supply receipts with this form)

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Categories**

Two categories at least should be chosen, taking at least 20 hours over any one year.

These activities are for guidance and are not set in stone. If you have participated in something which has been of value to you, please document it.

**Category 1: Short courses on professional issues**

eg Courses undertaken in areas of special interest relevant to your work or expanding your way of thinking, or deepening your understanding of a related subject. Could be evening talks, one-day event or a weekend.

**Category 2: Meetings, seminars, conferences, AGMs**

eg Organised locally, nationally, internationally, Health Shows.

**Category 3: Study for further qualifications**

eg Advanced Diploma Courses. Certificated Courses.

**Category 4: Encouraging the development of others**

eg Running a workshop. Giving a talk at a conference/meeting. Writing a book review. Writing an article. Organising a peer group for sharing/discussion. Giving some time to listen to another practitioner who may have a difficulty. Producing a newsletter.

**Category 5: Active committee work for a professional body related to your work**

eg Being a secretary. Being on a working party. Helping at a Conference.

**Category 6: Personal/professional Development**

Personal therapy (psychotherapy, counselling, physical therapy). Time and space given for personal reflection – this needs to be properly documented. Talking with another professional to gain some insight – this needs proper documentation. Having supervision. Doing a piece of study/reading for personal insight. Attending a sports event and offering massage. Giving a talk/presentation at a sports club or the WI etc about your work.

**Category 7: Journals and IT**

Reading professional journals. Use of internet to access professional information related to work/clients. Doing a piece of research. Watching a video/film for educational purposes relevant to professional life. Using library facilities for the development of learning. Learning computer use. Making a web site.

**Category 8: Formal training**

Where a formal training course in excess of 50 hours has been taken in a year, you may request the CPD coordinator for a variation in the subsequent year's CPD requirement in terms of time and appropriate activities to maintain compliance with requirements. Any variation agreed would be in writing and at the discretion of the CPD coordinator and/or Executive Committee.